

<p style="text-align: center;">Honours and Awards Committee Report for the 2020 UHEW National Council - Spring Meetings</p>
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The Committee met on Wednesday June 17, 2020 to discuss the following points:

1. Awarding of 2019 UHEW Scholarships
2. UHEW Inspiration Leadership Award - submission, structure and governance
3. New business - Meritorious Service Award - the creation of a new Regulation

The following is an amended committee report first submitted during the 2019 - Fall Meetings.

- Information received after the National Council Fall Meetings necessitated a corrective update to the list of the Scholarship winners.
- With an additional year available to the committee due to the Covid-19 emergency, it was felt that details relating to the UHEW Inspiration Leadership Award be further clarified and to better allow the Bylaws and Policy Committee to develop new governance as directed by the 2017 Convention.

The Committee therefore needs to submit this amended report that includes two motions;

- 1) A motion to rescind the original report submitted during the National Council Fall Meetings.

m - Mark Gilchrist, s - Kevin Lundstrom

- 2) A motion to approve this amended report.

m - Mark Gilchrist, s - Richard May

Committee Members: Mark Gilchrist (Chair)
Kevin Lundstrom
Richard May
Shimen Fayad (Ex-officio)

1. Awarding of 2019 UHEW Scholarships - amendment

Five scholarships are available to awarded by the National Council. For the 2019 scholarship year, four of the five were distributed.

- Tony Tilley, 9 submissions - #12
- Mary Steward, 9 submissions - #9
- Human Rights, 3 submissions - #13

- Apprenticeship Program, 2 submission - #5

The Committee received an update on October 8, 2019 that after a final review the candidate selected for “Member Returning” was not eligible for this specific award. It was the only submission for that award and therefore there it was not distributed.

The Component Office indicated that for the 2020 scholarships the screening form will have a more thorough screening performed to insure this is corrected going forward.

2. UHEW Inspiration Leadership Awards - submission, structure and governance

Resolution 41c passed during the 2017 Convention stated a regulation be developed outlining criteria for an award (reference based on the PSAC Voice Award).

The Committee has been tasked to guide the National Council in the creation and implementation of a new award our Component can use to recognize the positive work of our sisters and brothers across the nation.

The name ‘UHEW Voice Award’ was not supported during Convention but a name is needed to highlight its importance. The Committee has selected ‘UHEW Inspiration Leadership Award’.

The Honours and Awards Committee will meet prior to the selection process and discuss criteria for a system for selection with each category. Criteria could include but not limited to:

- Service to the Members (labour excellence, recognition of achievements within the Component that sets a benchmark for members to strive for. examples - OSH Committee, shop steward, mental health first aiders, wellness committees).
- Service to the Union, (active participation in the Component and PSAC with training, committees and conferences. examples - labour-management committees, any UHEW or PSAC recognized regional and national committees, regional and national conferences, CLC events).
- Service to the Community, (active participation in community and voluntary organizations, other paid and/or unpaid work beyond the union. examples - district labour council, United Way, Food Bank).

The Committee submits with referral to the By-Laws and Policy Committee for proper insertion to the appropriate governance (regulation) with instruction to consider inclusion with the following.

a) Starting at the 2021 Convention, the Component will honour its members with a UHEW Inspiration Leadership Award that falls into four categories. We want to recognize our members for their day-to-day excellence and efforts in supporting the members and the work of the Component. It shall be presented at an appropriate time during Component Convention to celebrate our leaders.

Mentoring Futures

Awarded to a member of our Component recognized for union mentorship and member support over a period of more than seven years. This leadership award values continued investment building leadership, encouragement of members and guidance in building a better union.

Community Champion

Awarded to a member of our Component recognized for community involvement, showcasing a union's place in our communities. This leadership award values their volunteer effort and participation in local community activities as a unionist.

Lifetime of Labour

Awarded to a member of our Component recognized for showing a union career long effort in various leadership roles supporting members. This leadership award values their continued labour fundamentals to building a strong and effective union.

Workplace Warrior

Awarded to a member of our Component recognized for labour leadership of stepping up and taking on tough challenges and following through for our members in the workplace. This leadership award values their effort in all aspects of union activities, organizing and support of collective agreements.

b) During Convention, the winning member in each category of the UHEW Inspiration Leadership Award shall receive their award during a special tribute with their union colleagues.

c) The Component Office shall communicate details regarding application for this award and closure deadlines to all its Locals. Time consideration needs to allow submission review (Honours and Awards Committee), National Council endorsement and award preparation prior to Convention.

d) The application needs to include at minimal the following information:

- Nominee - Name, Email, Contact Phone, Local
- Nominator - Name, Email, Contact Phone, Local

- Secunder - Name, Email, Contact Phone, Local
- Service duration to the Component
- Specific Award Name the member is being nominated for with an explanation of the merits of the nominee (100-500 words in length)

e) Applications shall be submitted to the Component Office and forwarded to the Honours and Awards Committee for evaluation in a timely manner. The Committee will present its selection(s) to National Council for final endorsement.

f) Recipient selection is based on the following criteria

- a) That the proposed recipient be a member in good standing who has held a Local Executive position or Component Officer position during the Convention cycle.
- b) That the proposed recipient has an endorsed application and narrative from a nominator and a seconder (both in good standing) that highlights details of the significant contribution made during the convention cycle.

g) The Component shall post all relevant award information and application details to the Component website for members to refer to for guidance.

h) Following Convention, the Component Office shall post details of each award winner, including a short summary of their union work to the Component website.

i) The Component President or a representative identified by the Component President shall present the awards.

j) The physical award needs to have a status matching its importance. An award shall be adorned with the award name, the recipient's name and convention awarded.

k) A plaque to be hung prominently in the Component Office with all award recipients named on it.

l) A list of all recipients is to be maintained in the Component Office for future reference.

m) A member may only win a particular award once. They would remain eligible to potentially win in a different category.

APPLICATION FOR 2021 UHEW Inspiration Leadership Award

Deadline for receipt of award application is Month Day, 2021

Which award are you submitting for? Please check only one:

- Mentoring Futures** **Community Champion**
 Lifetime of Labour **Workplace Warrior**

Date of Application: _____

Name of Nominee: _____

Local: _____

Nominee e-mail: _____

Telephone: _____

Member in good standing

Work Location: _____

Years of Service to the Component: _____

Position(s) held in the Component: _____

Name of Nominator: _____

Local: _____

Nominator e-mail: _____

Telephone: _____

Member in good standing

Signature of Nominator: _____

Name of Seconder: _____

Local: _____

Seconder e-mail: _____

Telephone: _____

Member in good standing

Signature of Seconder: _____

UHEW Inspiration Leadership Award - Reference

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This UHEW Inspiration Leadership Award Application can be mailed to:

**Union of Health and Environment Workers
2781 Lancaster Road, Suite 400
Ottawa ON K1B 1A7**

or

e-mailed to: info@uhew-stse.ca

Deadline for receipt of award application is Month Day, 2021

3. Meritorious Service Award - the creation of a new Regulation

The Component President has reviewed the issue regarding which committee is to compose the meritorious award as Convention Resolution 42B instructs. It is to become a new Regulation and is assigned to the Honours and Awards Committee to draft the resolution to create the Regulation.

The committee had created an award guidance paper in May 2018 as read in the following. This is the next step in formalizing it within our Component's regulations.

Once approved by the National Council it is to be placed within the Component's Regulation document.

1) A motion to create a new Regulation.

m - Mark Gilchrist, s - Richard May

Regulation 13
MERITORIOUS SERVICE AWARD

Enacted (Date to be added)

Pursuant to the authority and power vested under the By-Laws of the Union of Health and Environment Workers in By-Law 7, Section 8 thereof, the National Council hereby enacts Regulation No. 13 which governs the award of Meritorious Service in the Union of Health and Environment Workers from this date onward.

In granting this award, the appropriate Regional Vice-President or National Executive is to be guided by the following:

- 1 The Meritorious Service Award recognizes leaders in the Component who have contributed to the success of the organization through extraordinary volunteer service and achievement.
- 2 The proposed recipient of this award be a member in good standing or former member who has retired, resigned, or been transferred to another Component of the PSAC.
- 3 In the case of a Local Officer or member, the Local may propose and endorse this action at a membership meeting in accordance with the By-Laws of the Local. The request will be submitted to the appropriate Regional Vice-President.
- 4 The Regional Vice-President may recommend a Local Officer or member for an award.
- 5 In the cases of (3) and (4), the decision with respect to granting this award shall rest solely with the appropriate Regional Vice-President having advised the Component President.

6 In the case of a National Officer, the National Council may be requested to consider granting this award.

7 In case of (6), the National Council's decision with respect to granting this award shall be final.

8 A framed Meritorious Service Award certificate is to be presented to the member by the Component President or their designated representative.

9 This award will be limited to one award per region per year. Additional awards may be approved at the discretion the Component President.